

# CLINTON COUNTY AMATEUR RADIO ASSOCIATION

## CONSTITUTION AND BY LAWS

### CONSTITUTION

#### PREAMBLE

The purpose of this organization is to promote interest in Amateur Radio, assist all persons interested in same by helping them to learn Radio Theory and obtain an FCC License to operate an Amateur Radio Station. Also to take part in Emergency Radio Communications, support our county Office of Emergency Management, cooperate at all times with our Emergency Coordinator (ARES) and to keep prepared at all times to furnish Emergency Communications in times of any disaster.

#### ARTICLE I

The name of the organization shall be "The Clinton County Amateur Radio Association."

#### ARTICLE II

Anyone interested in Amateur Radio is eligible to become a member of the Association.

#### ARTICLE III

##### Officers

The officers shall consist of a President, Vice President, Technical Vice President(s), Secretary, Treasurer, and Directors. These are the Elective offices. They shall hold office from January 1st through December 31-st, except Directors as noted in Article XIII of the BY LAWS. Only members of the Association holding Amateur Licenses are eligible to hold office.

#### ARTICLE IV

Election shall be by ballot, and a majority of votes cast by members of the Association shall be necessary to elect officers or vote upon questions brought before the Association. The process of Electing Officers shall be completed by the end of the December Annual meeting.

#### ARTICLE V

##### Standing Committees

The President shall appoint the chairman of such Standing Committees, composed of three members. The Chairman shall appoint two additional members to assist him as designated in the BY LAWS.

##### Definition

Majority:

Whenever used in this CONSTITUTION or BY LAWS shall mean any number more than one half of the members present.

# THE CLINTON COUNTY AMATEUR RADIO ASSOCIATION BY LAWS

## ARTICLE I

### Quorum

Twenty percent of the Associations voting members to include 3 officers shall be present to constitute a Quorum. A quorum must be present to transact Association business.

## ARTICLE II

The Dues of the Association shall be established by vote of the General Membership. Dues will be broken down into two (2) categories, SINGLE Membership Dues and FAMILY Membership Dues. It shall be the duty of the treasurer to collect and account for all dues at the times specified.

1. SINGLE Membership Dues: Dues payed for a "One individual or person (Full Membership or Associate Membership)
2. FAMILY Membership: Dues payed for a Family
  - A. Any C.C.A.R.A. member who has family members wanting to join the Association may apply for additional memberships at Family Membership Dues rate. A family is considered as one (1) household. Children who are attending school out of town are still considered to be part of one (1) household.

## ARTICLE III

### Membership

Membership Committee:

A Chairman on Membership shall be appointed by the President. The Chairman shall select two assistants. It will be the duty of this committee to contact all Amateurs in this area and solicit their membership.

Classes of Membership:

The Clinton County Amateur Radio Association shall have two (2) classes of membership. Membership shall be granted only after application has been made and appropriate dues paid.

Classes of membership are as follows:

1. Full Membership: Any Licensed Amateur may apply for full membership in the Clinton County Amateur Radio Association. A full membership shall have full voting rights on all business that may come before any General membership meeting of the Association.
2. Associate Membership: Any person interested in Amateur Radio may apply for an Associate Membership in the Clinton County Amateur Radio Association. An Associate member will have all the privileges of the Full Membership except for voting rights on Association business.

## ARTICLE IV

### Meetings

Meetings shall be held the first Thursday of each month at our designated Association Headquarters. Members will be advised in advance of any changes in time or place of meetings.

## ARTICLE V

### Authorization to the Secretary and Treasurer

The Secretary shall transcribe the minutes of each meeting. Said minutes shall be transcribed in a suitable volume. Upon completion of this volume, it shall become the property of the Radio Association to be preserved by the Treasurer.

The Treasurer of this Association shall not pay any debts of the Association without first obtaining the direct authorization and vote of the Association. All checks will be signed by either the Treasurer or the President.

## ARTICLE VI

### Vacancies

The President shall have the right to declare a vacancy in any office and shall have the right to appoint any licensed member to fill such vacancy until the next Annual Meeting.

## ARTICLE VII

### Special Meetings

The President shall have the right to call such Special Meetings as he/she deems necessary to conduct the business of the Association.

## ARTICLE VIII

### Treasurer's Report

The duly elected Treasurer shall make monthly reports of the financial condition of the Association at its regular monthly meetings.

## ARTICLE IX

### Association Room

The President, with approval of the membership shall select a place of meeting for the Association.

## ARTICLE X

### Amendments

This CONSTITUTION and BY LAWS may be amended at any time as follows:

1. The proposed amendments must be brought before a Quorum of the Association.
2. When brought before a Quorum, they must pass by a two-thirds vote of the Quorum.
3. The proposed amendments must be brought before and passed by a quorum of the association a minimum of two (2) times. This requirement is only satisfied when the text of the proposed amendments is the same at both readings.

## ARTICLE XI

### Honorary Membership

Honorary Life Membership status: Member for Life without paying any dues. Members may obtain the Honorary Membership status by the following:

1. Must be nominated for Honorary Life Membership status.
2. Motion to approve and Second at a general membership meeting with a quorum in attendance..
3. Motion passes by majority vote.

## ARTICLE XII

### Technical Vice President(s)

The Technical Vice President(s) (Technical V.P.(s)) must be a Licensed Amateur Radio Operator holding a Technician Class license or above. The Technical V.P.(s) shall be in direct control of the Associations Amateur Radio Repeater(s) and associated equipment. The Technical V.P.(s) shall be in charge of and responsible for the day to day operation and maintenance/repair of said equipment. The Technical V.P.(s) may select, at their discretion, additional licensed club members holding a Technician license or above to act as trustees/control operators in there absence and to aid them in any maintenance or repair. The General Membership shall allocate a budget from which the Technical V.P.(s) may freely draw to facilitate day to day operation of the repeater(s) and associated equipment.

Association members shall be responsible to the Technical V.P.(s) in their operation of said repeater(s).

## ARTICLE XIII

### Board of Directors

#### Section 1

Powers: The business of the Association shall be managed by the Board of Directors who may exercise all of the powers of the Association as provided by these BY LAWS.

#### Section 2:

Composition of the Board: The Board of Directors shall consist of four (4) directors elected by the membership and the elected offices of President, Vice President, Secretary, Treasurer and Technical Vice President(s). All members of the Board shall have an equal vote in the conduct of the Association business.

#### Section 3:

Elections: Directors shall be elected for a term of two (2) years at the annual meeting. Election shall be in two groups of two directors with staggered terms. Officers shall be elected for one year terms as specified in the constitution.

#### Section 4:

Tenure: Except as otherwise provided, Directors shall hold office until the next annual meeting of the Association and thereafter until their successors are chosen and qualified. Any director may resign by delivering written resignation to the Association at its principle office or to the President or Secretary. Such resignation shall be effective upon receipt unless it is specified to be effective at some other time or upon the happening of some other event.

Section 5:

Removal: A member of the Board of Directors may be removed from office with or without cause by a majority vote of the eligible voting members of the General Membership. A director may be removed for cause only after a reasonable notice and opportunity to be heard before the body proposing to remove them.

Section 6:

Meetings: The board of Directors shall meet a minimum of once per calendar quarter (four times per year). All board members shall be notified in advance of the time, date and location of the meeting. A report of these meetings will be made to the General Membership at the regular Association monthly meeting.

Section 7:

Quorum: At any meeting of the directors, a majority of the directors then in office shall constitute a Quorum. When less than a quorum is present, the meeting may be adjourned from time to time without further notice.

Section 8:

Action at a Meeting: During any meeting of the Directors at which a quorum is present a majority vote of the Directors shall be sufficient to decide such matters that may come before them. Any financial matter must be taken before the General Membership.

## ARTICLE XIV

### Repeater Trustee

The C.C.A.R.A. Repeater Trustee(s) will be designated by the Association. This individual(s) must have a valid Amateur Radio Operators License and be a member in good standing with C.C.A.R.A. The Repeater Trustee(s) may elect to utilize their own call sign on the repeater(s) or utilize the Association's Club Call. The call sign is utilized for identification purposes.

The Repeater Trustee(s) is/are in charge of the Associations repeaters. The Repeater Trustee(s) is/are responsible to make sure communications on the Associations repeaters comply with FCC Part 97. Infractions of the rules will be noted by date, time and call sign of individuals(s). If warranted, the Repeater Trustee(s) may shut a repeater down if infraction committed is warranted. All infractions should be brought to the attention of the Board of Directors for possible further action.

For technical matters, the Repeater Trustee(s) will notify the Technical Vice-President of the issue. The Repeater Trustee(s) reserves the right to aid in the technical maintenance of the repeaters.

The Repeater Trustee(s) will have a budget on which they may freely draw for the maintenance of the Associations repeaters.

This budget will be set by the Board of Directors and or General Membership.

## Reading and Approval Page

### CLINTON COUNTY AMATEUR RADIO ASSOCIATION CONSTITUTION AND BYLAWS

This page will serve as certification as to the reading of this document before the membership of the Clinton County Radio Association and of the ratification of this document by the membership.

#### READING:

1<sup>st</sup>: Date: 6/11/2020

[Signature]

2<sup>nd</sup>: Date: 6/17/2020

Michael W. Boyle

#### DATE RATIFIED

Date: 6/17/2020

#### VOTE

Date: 6/17/2020

Yeah 11

Nay 0

President: [Signature]

Date: 6/17/2020

Vice President: Dana L. Dunne

Date: 6/17/2020

Secretary: [Signature]

Date: 6/17/2020

Treasurer: Terry K. Kern

Date: 6/17/2020

Board : [Signature]

Date: 6/17/2020

MLS Etc

Date: 6/17/2020

Michael W. Boyle

Date: 6/17/2020

[Signature]

Date: 6/17/2020